

# FAMILY INDEMNITY PLAN PROPOSED INSURED ADDITION FORM

## SECTION 1: PRIMARY INSURED INFORMATION:

PRIMARY INSURED NAME (FIRST, LAST)  RELATIONSHIP TO PROPOSED INSURED  PRIMARY INSURED'S FIP PLAN NUMBER

ADMINISTRATOR  BRANCH

## SECTION 2: PROPOSED INSURED INFORMATION:

FIRST NAME  MIDDLE NAME  LAST NAME

DATE OF BIRTH  GENDER  M  F TRN NO.  ID TYPE & NO.

MOBILE NO.  OTHER TELEPHONE NO.  EMAIL ADDRESS

ADDRESS

PARISH/CITY/STATE  COUNTRY OF BIRTH  COUNTRY OF RESIDENCE

OCCUPATION  SOURCE OF FUNDS

## ADDITIONAL DUE DILIGENCE AND TAX RESIDENCY INFORMATION

- Are you, or any of your immediate family<sup>1</sup> members or close associates, currently or have been within the last five years, a PEP\* either locally or internationally? Yes  No
- Details of Associated PEP (If applicable) - If you have indicated that you are a PEP or are associated with one, please provide the following details:
  - Full Name of PEP:
  - Job Title/Position of PEP:
  - Nature of relationship to PEP (if not yourself):
- Do you hold citizenship/ nationality/ residency status or are required to file taxes in another country/ countries: Yes  No
- Have you granted a U.S. person the authority, under a power of attorney, or signatory Authority for this policy to individuals who are U.S. citizens/residents or holders of U.S. Address? Yes  No

If your answer is yes to questions 3 or 4 above, please complete the Tax Residency Self Certification form. If your answer is 'No', please sign the applicant's declaration below.

## PROPOSED INSURED'S DECLARATION

I, , declare that I am not a citizen or tax resident of any country other than those listed on this form or the Tax Residency Self-Certification Form. I shall inform CUNA Caribbean Insurance Jamaica Limited no later than sixty (60) days of any changes to the information provided in this form. I understand that I may be required to submit additional documentation to verify my tax status before a policy can be issued.

Signature of Proposed Insured: \_\_\_\_\_ Date: \_\_\_\_\_  
dd/mm/yyyy

\*PEP – Politically Exposed Persons refer to a prominent public function/position entrusted to individuals e.g. current or former Heads of State or of government, Ministers of Government, senior governmental, judicial, or military officials, senior executives of state-owned corporations, senior members of a political party.

<sup>1</sup>Immediate family members include Spouse/Ex-spouse, parent, child/stepchild, sibling/half-sibling

**NB: If you responded "Yes" to any of the questions above we will contact you to obtain additional information necessary to complete your application.**

**NB: A COPY OF YOUR GOVERNMENT ISSUED PICTURE IDENTIFICATION (NATIONAL ID, DRIVERS PERMIT, PASSPORT) AND PROOF OF ADDRESS (NOT OLDER THAN 3 MONTHS) MUST BE SUBMITTED WITH THIS APPLICATION. IF REQUIRED DOCUMENTS ARE NOT SUBMITTED, THE APPLICATION WILL BE DENIED AND NO COVERAGE WILL BE EFFECTED. WE MAY REQUEST ADDITIONAL DOCUMENTATION, IF NECESSARY, BEFORE ISSUING COVERAGE.**

**SECTION 3: DECLARATION & DATA PROTECTION**

**DATA PROTECTION**

CUNA Caribbean Insurance Jamaica Limited (CCIJ) is committed to the protection of your Personal Data, as defined under applicable laws, which is collected, used and otherwise processed by us in accordance with the Data Protection Act, as outlined in our Privacy Notice, which can be obtained from our website at [www.cunacaribbean.com](http://www.cunacaribbean.com) or at any of our locations or at the offices of your administrators, insurance brokers or agent. We reserve the right to update our Privacy Notice from time to time and same shall be available to you in the manner previously mentioned. The consents that we require to process your data are outlined below. Please review them carefully and if you agree, place a tick in the appropriate boxes, and sign at the space provided in acknowledgement of your agreement. If you do NOT agree with the "Mandatory" consents required to process the information provided on this application, please do NOT submit this application and destroy it to ensure the protection of the personal information contained herein.

**MANDATORY CONSENT TO PROCESS DATA:**

**I hereby give my explicit consent for the collection, processing, use, and sharing of my personal data, including but not limited to my health data, as is necessary for and pertaining to my insurance coverage, evaluation, payment of benefits and other matters related thereto by CUNA Caribbean Insurance Jamaica Limited, and where applicable the Administrator, for the purpose of risk assessment, underwriting, servicing my coverage, claims processing, compliance with legislative obligations under any law and for purposes of fraud prevention. I understand that this includes sharing my personal data with the regulatory authorities, reinsurers, and other third parties as required by law, as necessary for the administering of my coverage or fraud prevention.**

**OPTIONAL CONSENT:**

I agree to receive direct communication from CCIJ via written notice, SMS, email, etc. in relation to other products and services which may be offered by the company. Yes  No

**By signing this document, I confirm that I have read and understood the above information and provide consent where applicable.**

Signature of Proposed Insured: \_\_\_\_\_ Date: \_\_\_\_\_  
dd/mm/yyyy

**PRIMARY INSURED'S DECLARATION:**

**I understand that the person being added, subject to approval by CUNA Caribbean Insurance Jamaica Limited, will be a newly insured under the Certificate Plan and subject to the Terms and Conditions contained therein and may be subject to a waiting period to become eligible for benefits.**

**I understand that no person may be covered under more than one certificate issued by CCIJ, and I have verified that all person(s) being added on this form, to the best of my and their knowledge, are not covered under any other certificate and are eligible to be insured under my certificate.**

**I understand and certify that, to the best of my knowledge and belief, all statements contained in this application are true and agree that if there is any evasion, concealment or misrepresentation in any of the statements made herein, the insurance issued on the basis hereof shall be null and void.**

**I hereby give my explicit consent for the addition of the Proposed Insured, named above, to my Family Indemnity Plan policy.**

Signature of Primary Insured: \_\_\_\_\_ Date: \_\_\_\_\_  
dd/mm/yyyy